

The World Economic Forum USA is an independent international organization committed to improving the state of the world by engaging industry leaders in partnerships to shape global, regional and industry agendas.

Incorporated as a non-profit business league (approved §501(c)6 of the IRS code) and based in New York, the World Economic Forum USA is impartial and not-for-profit; it is tied to no political, partisan or national interests. It is the North American affiliate of the World Economic Forum, a non-profit foundation based in Geneva, Switzerland, under the supervision of the Swiss Federal Government.

As a result of the successful growth of our organization, we are now searching for a:

Community Manager, Aviation Industry

The World Economic Forum USA is seeking a Community Manager to manage and grow the Forum's community of airline and aerospace Members and Partners. The Aviation, Travel & Tourism (ATT) Industry Partnership programme offers airlines, aircraft manufacturers, tour operators and hospitality industry leaders the opportunity to join an exclusive community of peers who define and address critical industry issues through a shared learning and action-oriented platform. The primary responsibilities of the Community Manager are:

- Establishing and maintaining a close working relationship with contact persons from aviation Industry Partners
- Working with fellow Community Managers in the Centre for Global Industries (CGI) and within the Mobility Industries team to deliver value to ATT Industry Partners (and Foundation Members) consistent with the Forum's mission of improving the state of the world
- Supporting the Forum's portfolio of projects and initiatives for aviation Industry Partners, with a particular focus on sustainability issues (e.g. oil dependency, climate change, etc.)
 - Assisting in the preparation of various Forum activities in industry and virtual and on site meetings
- Monitoring and synthesizing relevant developments on industry issues; specifically, collecting and synthesizing all relevant industry publications on issues that the community is addressing as well as media coverage of the industry
- Coordinating IP programmes with in-house Strategic Partners team and other in-house teams (e.g. media, regional, global competitiveness, etc.); participating in collaborative cross-organization efforts to integrate IPs (FMs) in other teams' activities/programmes and initiatives when appropriate
 - Applying Forum community guidelines and IP/Governors Charters
- Providing ad hoc community management support for other mobility Partners with aviation interests (e.g. cargo express companies)

You have a Master's degree from a leading university, preferably in economics, environmental sciences, environmental engineering, business administration, public policy, transportation studies, international affairs or other relevant discipline. You have 3-8 years professional experience (a minimum of 3 years) with direct involvement with the airline/aerospace industries. You have a general understanding of the broader travel and tourism sector and significant understanding of sustainable transportation issues. You are customer-focused and service-oriented, an open and honest team player and have demonstrated project management experience.

You are fluent in English and proficient in at least one other language. You are committed to the Forum's mission and have a strong interest in global business and environmental issues. This position is based at the World Economic Forum USA office in New York.

Please apply by e-mailing your resume and cover letter to usahr@weforum.org